



**OFFICE OF THE PRINCIPAL
GOVT. COLLEGE FOR WOMEN UDHAMPUR
NAAC ACCREDITED**

Located at: Kallar Himmati, Battal Ballian Road, Udhampur (J&K 182101)

Affiliated to Jammu University

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No: NCW/2022/1510
Dated: 27-08-2022

Minutes of the meeting

In the Chair : Dr Monika Sharma, Principal

Present : 1) Dr Anita Sharma 2) Dr Kewal Kumar 3) Dr Amit Kumar 4) Dr Sumit Sharma 5) Prof Yashpaul
6) Dr Shaveta Sharma 7) Dr Usha Sharma 8) Prof Sanjeev Uphdayay 9) Prof Tania Mahajan

A meeting of IQAC committee members was convened in the Internal Quality Assurance Cell of the college today on 25-08-22 at 12:30 pm . The agenda of the meeting was to discuss the quality measures that are necessary for achieving academic and administrative excellence of the college. Worthy members were apprised about the areas where the quality sustenance measures are required. After a threadbare discussion, below mention duties were assigned and it has been unanimously decided to review the follow up action on weekly basis. Worthy members were requested to complete the below mentioned assigned quality parameters for filing AQAR of session 2020-21 by 03-09-2022.

S.No.	Name	Duties assigned
1	Dr Anita Sharma	Filing of AQAR (2020-21)(criteria 1-7)
2	Dr Kewal Kumar	Compilation of data for criteria 3
3	Dr Amit Kumar	Compilation of data for criteria 2 in accordance with AISHE record
4	Dr Sumit Sharma	Compilation of data for criteria 7
5	Prof Yashpaul	Compilation of data for criteria 5
6	Dr Shaveta Sharma	Compilation of data for criteria 6
7	Dr Usha Sharma	Compilation of data for criteria 2
8	Prof Sanjeev Uphdayay	Compilation of data for criteria 1
9	Prof Tania Mahajan	Compilation of data for criteria 4

If approved, the decisions taken during the meeting be implemented in letter and spirit. The meeting ended with a vote of thanks to the chair.

① Sharma ② ~~Sharma~~ ③ ~~Sharma~~ ④ ~~Sharma~~ ⑤ ~~Sharma~~
⑥ ~~Sharma~~ ⑦ ~~Sharma~~ ⑧ ~~Sharma~~
⑨ Tania

Approved as proposed
Principal